PROCEEDINGS OF THE POLICE JURY, PARISH OF OUACHITA, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD ON, MONDAY, APRIL 4, 2022 AT 5:35 P.M.

The Police Jury of the Parish of Ouachita, State of Louisiana met in a regular session in the Ouachita Parish Police Jury Meeting Room, Courthouse Building, Monroe, Louisiana on Monday, April 4, 2022, at 5:35 p.m., and was duly convened by Mr. Shane Smiley, President.

Mr. Hudson gave the invocation and led the Pledge of Allegiance.

Members Present	**(5)**
Scotty Robinson	**District A**
Jack Clampit	**District B**
Larry Bratton	**District C**
Shane Smiley	**District E**
Lonnie Hudson	**District F**

Members Absent	**(1)**
Michael Thompson	**District D**

APPROVAL OF AGENDA:

The president asked if there were any additions or amendments to the agenda. Mr. Cammack asked to add Tara Garlington with LSU AgCenter to the department head reports. Mr. Cammack also asked to add an item to approve the Workforce community program manager job description and to the open the position under Federal Programs on the personnel committee meeting agenda. This item was received after the agenda was published and action was needed before the next meeting of the Jury. Motion offered by Mr. Hudson, seconded by Mr. Robinson to approve the agenda as amended. Motion passed without opposition.

PUBLIC COMMENT PERIOD:

The president asked for public comments concerning any matters on the approved agenda. No one appeared or came forth to speak during this time.

ADOPTION OF MINUTES:

A motion to adopt the minutes of the regular Police Jury meeting including the committee meetings held on March 21, 2022 was offered by Mr. Clampit, seconded by Mr. Bratton. Motion passed with Mr. Robinson abstaining.

SERVICE AWARDS FOR THE MONTH OF APRIL:

MOSQUITO ABATEMENT
Kenneth Byrdsong – 20 Years

PUBLIC WORKS
Travis Tatum – 25 Years

VISITORS:
There were none.

The president asked to take up Resolution No. 22-08 at this time. Mr. Hudson, seconded by Mr. Clampit offered the following resolution for adoption.

RESOLUTION NO. 22-08

A RESOLUTION APPOINTING ISABELLE BUTLER AS REGISTRAR OF VOTERS OF OUACHITA PARISH; AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, the retirement of Christa Medaries has created a vacancy in the position of Registrar of Voters for Ouachita Parish;

WHEREAS, pursuant to La. R.S. 18:51 it is incumbent on the Ouachita Parish Police Jury, as the governing authority of Ouachita Parish, to appoint a new Registrar of Voters to fill this vacancy;

WHEREAS, in seeking to appoint a new Registrar of Voters for Ouachita Parish, the Ouachita Parish Police Jury has followed the procedures mandated by La. R.S. 18:51.1; and,

WHEREAS, upon conclusion of said statutory process, the Ouachita Parish Police Jury has determined that Isabelle Butler is the best candidate for the position of Registrar of Voters for Ouachita Parish and he appointment to that position is in order;

NOW, THEREFORE:

BE IT RESOLVED that Isabelle Butler be, and hereby is, further appointed as the "Registrar of Voters" of Ouachita Parish.

BE IT FURTHER RESOLVED that a certified of this Resolution be provided to the Louisiana Secretary of State, the Ouachita Parish Clerk of Court and Ms. Isabelle Butler.

The above resolution was adopted on the 4th day of April, 2022.

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DEPARTMENT HEAD REPORTS:

The following department heads presented monthly reports.

ANIMAL CONTROL: **Ms. Stephanie Mullins, Director**

Ms. Mullins requested to purchase a Ford F-150 truck. Motion offered by Mr. Hudson, seconded by Mr. Bratton to approve the vehicle purchase. Motion passed without opposition.

FEDERAL PROGRAMS: **Ms. Doretha Bennett, Director**

Ms. Bennett stated that she did not have any items to add to her written report.

FIRE DEPARTMENT: **Chief Patrick Hemphill**

Chief Hemphill requested approval to advertise the purchase of a portable shelter for bids. Motion offered by Mr. Clampit, seconded by Mr. Robinson to authorize the advertisement of bids. Motion passed without opposition.

GREEN OAKS: **Mr. Jason Pleasant, Director**

Mr. Pleasant presented the second quarter food and food products bid results and stated that the only bid received was from Ben E. Keith for $43,507.60. Motion offered by Mr. Hudson, seconded by Mr. Bratton to accept the bid from Ben E. Keith. Motion passed without opposition.

HOMELAND SECURITY & EMERGENCY PREPAREDNESS: **Mr. Neal Brown, Director**

Mr. Brown stated that he did not have any items to add to his written report.

LIBRARY: **Ms. Nancy Green, Interim Director**

Ms. Green stated that she did not have any items to add to her written report.

OCC: **Warden Paul Campbell**

Warden Campbell presented the bid results for generators and stated that the lowest conforming bid was from WYE Electric for $1,278,000.00. Motion offered by Mr. Clampit, seconded by Mr. Hudson to accept the bid from WYE Electric. Motion passed without opposition.

PRE-TRIAL DETAINEES: **Ms. Julia Kirby, Coordinator**

Ms. Kirby stated that she did not have any items to add to her written report.

911 OFFICE: **Mr. Jade Gabb, Coordinator**

Mr. Gabb stated that he did not have any items to add to his written report.

LSU AG CENTER: **Ms. Tara Garlington**

Ms. Garlington updated the Jury on the 4-H programs in the parish.

MOSQUITO CONTROL: **Ms. Shannon Rider, Director**

Ms. Rider stated that she did not have any items to add to her written report.

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A motion to recess the regular meeting in favor of the Personnel Committee meeting was offered by Mr. Clampit, seconded by Mr. Robinson. Motion passed without opposition.

PERSONNEL COMMITTEE MEETING

The chair, Mr. Bratton, called the Personnel Committee meeting to order at 5:52 p.m.

The chair recognized Chief Hemphill, Fire Department. Chief Hemphill recommended approval of the following personnel actions.

Sick Leave

Name	Action	Effective Date
Stuckey, Scott	Sick Leave	03/12/2022

Motion offered by Mr. Robinson, seconded by Mr. Clampit to approve the sick leave as recommended by the chief. Motion passed without opposition.

Resignation

Name	Action	Effective Date
McKenzie, Dayton Lane	Resignation/Driver	03/16/2022

Promotion

Name	From	To	Effective Date
Mitcham, Austin	Perm. Firefighter	Prob. Driver	03/21/2022

Motion offered by Mr. Hudson, seconded by Mr. Clampit to approve the resignation and promotion as recommended by the chief. Motion passed without opposition.

The chair recognized Mr. Murray, Public Works. Mr. Murray requested to promote Brian Terry to Traffic Control Specialist II. Motion offered by Mr. Smiley, seconded by Mr. Hudson to approve the promotion. Motion passed without opposition.

Mr. Thompson entered the meeting at 5:54 p.m.

The chair recognized Ms. Rider, Mosquito Control. Ms. Rider requested approval of the biologist job description. Motion offered by Mr. Smiley, seconded by Mr. Robinson to approve the job description. Motion passed without opposition.

Ms. Rider requested approval of the surveillance specialist job description. Motion offered by Mr. Thompson, seconded by Mr. Robinson to approve the job description. Motion passed without opposition.

The chair recognized Ms. Mullins, Animal Control. Ms. Mullins requested to terminate Jaxon Smith. Motion offered by Mr. Robinson, seconded by Mr. Hudson to approve the termination. Motion passed without opposition.

The chair recognized Mr. Pleasant, Green Oaks. Mr. Pleasant requested to terminate Bernard Stanley. Motion offered by Mr. Hudson, seconded by Mr. Robinson to approve the termination. Motion passed without opposition.

The chair recognized Ms. Bennett, Federal Programs. Ms. Bennett requested the following: approval of Workforce Development Officer III job description, approval of Workforce Development Specialist II job description, to open five Workforce Development Officer III positions, to open two Workforce Development Specialist II positions, and to open two business consultant positions. Motion offered by Mr. Clampit, seconded by Mr. Hudson to approve all requests. Motion passed without opposition.

Ms. Bennett requested approval of the Workforce community program manager job description and to open the position. Motion offered by Mr. Hudson, seconded by Mr. Clampit to approve the job description and open the position. Motion passed without opposition.

There being no further business to come before this committee, a motion to adjourn and enter into the Public Works Committee meeting was offered by Mr. Robinson, seconded by Mr. Clampit. Motion passed without opposition.

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PUBLIC WORKS COMMITTEE MEETING

The chair, Mr. Hudson, called the Public Works Committee meeting to order at 6:00 p.m.

The chair recognized Mr. Crosby, Engineer. Mr. Crosby presented Change Order No. 1 for Moon Lake Road and recommended approval. Motion offered by Mr. Bratton, seconded by Mr. Clampit to approve Change Order No. 1. Motion passed without opposition.

Mr. Crosby presented the substantial completion for Moon Lake Road and recommended approval. Motion offered by Mr. Thompson, seconded by Mr. Clampit, to approve the substantial completion. Motion passed without opposition.

Mr. Crosby updated the Jury on other ongoing projects in the parish.

There being no other business to come before this committee at this time a motion to adjourn and reconvene the regular meeting was offered by Mr. Smiley, seconded by Mr. Robinson. Motion passed without opposition.

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The president reconvened the regular Police Jury meeting at 6:09 p.m.

Motion offered by Mr. Clampit, seconded by Mr. Robinson to ratify and adopt all actions taken in the committee meetings. Motion passed without opposition.

MOTIONS * ORDINANCES * RESOLUTIONS:

The president recognized Mr. Robinson, District A.

MR. SCOTTY ROBINSON, DISTRICT A:
Mr. Robinson stated that he did not have any items.

The president recognized Mr. Clampit, District B.

MR. JACK CLAMPIT, DISTRICT B:
Mr. Clampit spoke regarding the need for the Police Jury to undertake an expansion of the West Ouachita Industrial Park sewerage system to extend sewerage service to a resort RV park that will be located on Camp Road south of Interstate 20. Mr. Clampit asked the Jury to use $1,200,000.00 from the American Recovery Act for this project. Mr. Clampit explained that a feasibility study for this project showed that expected direct sales tax revenue alone supported this expenditure without even considering other economic benefits to the parish. Motion offered by Mr. Bratton, seconded by Mr. Robinson to use $1,200,000.00 for the expansion of the West Ouachita Industrial Park sewerage system and to authorize the design and bidding of the project. Motion passed with Mr. Clampit abstaining due to the fact he leases a building in the City of West Monroe to one of the developers of the proposed RV park.

The president recognized Mr. Bratton, District C.

MR. LARRY BRATTON, DISTRICT C:
Mr. Bratton stated that there would be a Broadband Citizen's Advisory Committee meeting on Tuesday.

Mr. Robinson left the meeting at 6:18 p.m.

Mr. Bratton, seconded by Mr. Thompson offered the following resolution for adoption.

RESOLUTION NO. 22-10

A RESOLUTION APPOINTING THE INITIAL MEMBERS OF THE OUACHITA PARISH BROADBAND CITIZENS' ADVISORY COMMITTEE; AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, the Ouachita Parish Police Jury recently adopted Ordinance No. 9411 creating the Ouachita Parish Broadband Citizens' Advisory Committee (sometimes referred to hereinafter as "Committee");

WHEREAS, said ordinance provided that the Committee shall be made up of seven (7) members appointed by the Ouachita Parish Police Jury. One member shall be nominated by the

juror representing each of the six (6) Police Jury districts. The seventh member shall be the "at large" member and shall be nominated by the OPPJ President;

WHEREAS, in accordance with said ordinance the members of the Ouachita Parish Police Jury have nominated the following to serve as the initial members of the Committee:

District A	-	Steve Wallace
District B	-	Jason Goddson
District C	-	Katie Miers
District D	-	Chad Day
District E	-	Wynne Lawrence
District F	-	Chresancio Jackson
At large	-	Renee Arrington

NOW, THEREFORE:

BE IT RESOLVED that the above and foregoing be, and hereby are, appointed to serve as the initial members of the Ouachita Parish Broadband Citizens' Advisory Committee, with their terms of office to be hereafter determined in the manner set forth in Ordinance No. 9411.

The above resolution was adopted on the 4th day of April, 2022.

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The president recognized Mr. Thompson, District D.

MR. MICHAEL THOMPSON, DISTRICT D:
Mr. Thompson stated that he did not have any items.

MR. SHANE SMILEY, DISTRICT E:
Mr. Smiley reminded everyone that the OCC millage will be on the April 30 ballot.

Mr. Bratton, seconded by Mr. Clampit offered the following resolution for adoption.

RESOLUTION NO. 22-09

A RESOLUTION RECOGNIZING AND SUPPORTING THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM; AND, FURTHER PROVIDING WITH RESPECT THERETO

WHEREAS, the week of **April 11** – **April 15, 2022** has been designated as National Community Development Week. The Ouachita Parish Police Jury has been a participant in the Community Development Block Grant (CDBG) Program which funds public infrastructure, economic development, and housing programs in this community, and

WHEREAS, in this community and communities throughout the nation, forty-seven years of Community Development Block Grant Program funding has developed a strong of relationship between this local government and its residents, principally those of low-to-moderate income, and

WHEREAS, this community recognizes that the Community Development Block Grant Program is a partnership of federal, state, and local government and community and business efforts, and that the services funded by the CDBG Program relies heavily on the dedication and good will of our combined efforts,

NOW, THEREFORE:

BE IT RESOLVED, that during *National Community Development Week* 2022, this community will give special thanks and recognition to all participants whose hard work and devotion to the neighborhoods and their low- and moderate-income residents help ensure the quality and effectiveness of the Community Development Block Grant Program, and

BE IT FURTHER RESOLVED, that this community, along with the service providers and others whose names are appended to this resolution, hereby petition the U.S. Congress and Administration to recognize the outstanding work being done locally and nationally by the Community Development Block Grant Program, and of its vital importance to the community and to the people who live in its lower income neighborhoods, and

BE IT FURTHER RESOLVED, that copies of this resolution be conveyed to the appropriate elected and appointed officials of the federal government and that this community's name be added to the roll of those committed to the preservation and full funding of the Community Development Block Grant Program and maintenance of its essential features over the course of the next session of Congress.

The above resolution was adopted on the 4th day of April, 2022.

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Mr. Smiley introduced the following ordinance.

ORDINANCE NO. 9414

AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF OUACHITA TO SELL CERTAIN ADJUDICATED PROPERTIES (PARCELS 45004, 45005, 38801, 38810, & 45737) BY PUBLIC AUCTION; AND, FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, the immovable properties described below were adjudicated to the Parish of Ouachita, for nonpayment of taxes; and purchased at a public auction by high bidder:

1. **PARCEL# 45004:** LOT 4 SQ 16 RENWICKS ADDITION; MUNICIPAL ADDRESS: 420 S 25th STREET , MONROE, LA, ADJUDICATED ON 6/7/2018

   Purchaser: Catherine Dixon Bid: $1,206.44 Auction Date: April 5, 2022

2. **PARCEL# 45005:** LOT 3 SQ 16 RENWICKS ADDITION; MUNICIPAL ADDRESS: 420 S 25th STREET , MONROE, LA, ADJUDICATED ON 6/7/2018

   Purchaser: Catherine Dixon Bid: $1,666.66 Auction Date: April 5, 2022

3. **PARCEL# 38801 :** LOT 3 SQ 4 FAULKS ADDITION;, MUNICIPAL ADDRESS: 1505 THOMAS STREET, MONROE, LA, ADJUDICATED ON 7/28/2014

   Purchaser: Demetria Thomas Bid: $1,666.66 Auction Date: April 12, 2022

4. **PARCEL# 38810 :** LOT 4 SQ 4 FAULKS ADDITION;, MUNICIPAL ADDRESS: 1505 THOMAS STREET, MONROE, LA, ADJUDICATED ON 6/24/2015

   Purchaser: Demetria Thomas Bid: $796.11 Auction Date: April 12, 2022

5. **PARCEL# 45737 :** LOTS 5 & 6 SQ 13 ALEXANDERS ADDN & ½ INTERST OF FORMER ALLEY IN REAR;, MUNICIPAL ADDRESS: 3810 DICK TAYLOR STREET, MONROE, LA, ADJUDICATED ON 7/11/2011

   Purchaser: Charlie Presley Bid: $2,000.00 Lot Next Door

WHEREAS, the redemption period provided by Art. 7, §25 of the Louisiana Constitution has elapsed, established by Parish Ordinance No: 9016 and 9037 and the owner of record has failed to redeem the adjudicated property; and

WHEREAS, LA R.S. 47: 2202 et seq. provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

WHEREAS, the Parish of Ouachita has declared the property described above surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, et seq.; and

WHEREAS, in accordance with L.A. R.S. 47:2202 the Parish of Ouachita has set a minimum bid for public sale for each property and

WHEREAS, the Parish offered these properties to the highest bidder at the time of sale and

WHEREAS, the property described herein above was offered at public auction on listed dates.

NOW BE IT ORDAINED by the Ouachita Parish Police Jury, that any Act of Sale of the above described property shall contain the following conditions and requirements:

1) The properties shall be sold in accordance with LS-R.S. 47:2201 et. seq., without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.

2) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at or near the time of the sale.

3) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.

4) The following shall be completed prior to closing of sale:

   a. E&P Consulting, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Ouachita and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.

   b. E&P LLC has provided notice to those persons identified in accordance with LS-R.S. 47:2201 et. seq. Proof of said notice will be filed in the records of Ouachita Parish immediately after the Act of Sale.

   c. At the time of closing, the E&P LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 et. seq. has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

BE IT FURTHER ORDAINED, by the Ouachita Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated properties to the highest acceptable bidder as named. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified.

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Mr. Smiley introduced the following ordinance.

ORDINANCE NO. 9415

AN ORDINANCE AMENDING SECTIONS 21-116 AND 21-118 OF THE COMPILED ORDINANCES OF OUACHITA PARISH, LOUISIANA, GOVERNING THE ELEVATION OF MECHANICAL SYSTEMS FOR STRUCTURES IN SPECIAL FLOOD HAZARD AREAS; THE ELEVATION OF NON-RESIDENTIAL CONSTRUCTION IN AREAS DESIGNATED AS "AO ZONES"; AND, FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, the present Ordinances of the Ouachita Parish Police Jury require that the lowest level of buildings constructed in flood prone areas or areas of special flood hazard shall be at least one (1) foot above the base flood elevation and that in areas subject to shallow flooding designated as "AO Zones" non-residential construction and substantial improvements shall be one foot above the highest adjacent grade or two feet above said grade if no depth number is specified;

WHEREAS, in order to maintain and/or improve Ouachita Parish's rating in the National Flood Insurance Program, the Ouachita Parish Police Jury desires to clarify the requirement of one (1) foot of freeboard above the base flood elevation for electrical, heating, ventilation, plumbing, air conditioning equipment and other service facilities of such buildings and increase the elevation requirement in AO Zones without a depth number assigned; and,

WHEREAS, the Ouachita Parish Police Jury finds that these improvements to Ouachita Parish's Ordinances governing construction in special flood hazard areas are in the public interest;

BE IT ORDAINED by the Ouachita Parish Police Jury in legal and Regular Session that Section 21-116 of the Compiled Ordinances of Ouachita Parish be, and is hereby, supplemented and amended as set forth below to clarify application of the one (1) foot freeboard requirement to service facilities of certain buildings and structures [new language is underlined];

Section 1

Sec. 21-116. - General standards for flood hazard reduction.

In all areas of special flood hazard the following standards are required:

(1) …

(4) All new construction or substantial improvements shall be constructed with electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities elevated at least one foot (1') above the base flood elevation;

Section 2

Sec. 21-118. - Standards for areas of shallow flooding (AO zones).

Located within the area of special flood hazard are areas subject to shallow flooding designated as AO zones. These areas have special flood hazards associated with base flood depths of between one (1) to three (3) feet where a clearly defined channel does not exist and where the path of flooding is unpredictable and indeterminate and where velocity flow may be evident; therefore, the following additional provisions apply:

(1) All nonresidential construction and substantial improvements shall have the lowest floor, including basement, elevated to an elevation one (1) foot or more above the highest adjacent grade or equal to or above the depth number specified on the community's flood insurance rate map (at least three feet (3') if no depth number is specified); ...

BE IT FURTHER ORDAINED that this Ordinance shall become effective prospectively upon its adoption by the Ouachita Parish Police Jury;

BE IT FURTHER ORDAINED that except as supplemented and amended hereby, all provisions of the Compiled Ordinances of Ouachita Parish shall remain in full force and effect.

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Motion offered by Mr. Smiley, seconded by Mr. Hudson to approve a letter of support for the West Monroe RAISE grant application for improvements along Trenton Street corridor. Motion passed without opposition.

The president recognized Mr. Hudson, District F.

MR. LONNIE HUDSON, DISTRICT F:
Mr. Hudson asked Mr. Mitchell to speak to code enforcement regarding the commercial dumpsters in Tanglewood.

ADMINISTRATIVE REPORTS:

The president recognized Mr. Cammack, Treasurer. Mr. Cammack stated that he did not have any items.

The president recognized Chief Hemphill, Fire Department. Chief Hemphill stated that he did not have any items.

The president recognized Mr. Mitchell, Assistant District Attorney. Mr. Mitchell stated that he did not have any items.

The president recognized Mr. Murray, Public Works Director. Mr. Murray stated that he did not have any items.

BEER AND WHISKEY APPLICATIONS:

Mr. Mitchell spoke regarding the following beer and whiskey applications and recommended approval subject to receiving outstanding paperwork. Motion offered by Mr. Clampit, seconded by Mr. Hudson to approve the following applications as recommended. Motion passed without opposition.

1) **FRADY, LAMAR** — **WEST HILL RANCH GROUP LLC DBA CENTRAL STATION #3103, 331 HIGHWAY 546, WEST MONROE, LA 71291, RETAIL BEER "CLASS B", RETAIL LIQUOR "CLASS D", 2022 NEW OWNER**

2) **FRADY, LAMAR** — **WEST HILL RANCH GROUP LLC DBA CENTRAL STATION #3115, 104 HIGHWAY 34, WEST MONROE, LA 71292, RETAIL BEER "CLASS B", RETAIL LIQUOR "CLASS D", 2022 NEW OWNER**

OTHER BUSINESS:

There being no other business to come before the Jury, a motion to adjourn was offered by Mr. Hudson, seconded by Mr. Smiley. The meeting adjourned at 6:25 p.m.

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Shane Smiley, President — Karen Cupit, Recording Secretary